

MEETING MINUTES
COMAL COUNTY WATER ORIENTED RECREATION DISTRICT

A regular meeting of the **COMAL COUNTY WATER ORIENTED RECREATION DISTRICT** was held on the 15th Day of November 2023, at **5:30 PM** at **14041 FM 306**, Canyon Lake, Texas. In attendance were Board Members Lynn Lindsay, Jean Robinson, Don King, Theresa Akard, Jim Green, Allen Bartram, and Heather Harrison.

5:30 PM CALL TO ORDER

Invocation and Pledge of Allegiance. **Led by Lynn.**

WORKSHOP AGENDA:

1. Receive reports from staff on the following subjects:
 - River & Lake Conditions
 - Parks report
 - Operations report
 - Manager's report

ACTION AGENDA:

The following subjects will be discussed, considered, passed, or adopted, to wit:

2. Public Comments.
3. Receive recommendations from staff and consider award of the following contracts for 2024:
 - Contract # 1 – Boat Ramps
 - Contract # 2 – FM 306 roadsides
 - Contract # 3 – River Road roadsides
 - Contract # 4 – Upper Guadalupe cleanup
 - Contract # 5 – Lower Guadalupe A
 - Contract # 6 – Lower Guadalupe B
 - Contract # 7 – Canyon Dam area
 - Contract # 8 – SCUBA
 - Contract # 9 – Roadside as needed
 - Contract # 10 – Hancock Trail
 - Comal Park mowing
 - Canyon Park mowing

Motion to accept bids as presented by Allen, motion amended by Heather to award Contracts #2, #9 and #10 to Mesquite and Oak and award Contracts # 1,

#3, #4, #5, #6, #7, and #8 to Pristine Texas Rivers, amendment accepted by Allen and seconded by Theresa. MOTION CARRIED 7-0

Motion to award mowing and landscaping contract for Comal Park to Lake & River Landscaping and to award mowing and landscaping contract for Canyon Park to OML Construction by Jean and seconded by Heather. MOTION CARRIED 7-0

4. Receive recommendations from the Finance committee and consider approval of WORD 2024 budget. **Motion to approve by Jean and seconded by Theresa. MOTION CARRIED 7-0**
5. Receive recommendations from the Planning committee and consider approval of WORD's One Year Operating plan and Long-Range plan. **Motion to approve WORD's One Year Operating plan and Long-Range plan and reserve amounts by Heather and seconded by Don. MOTION CARRIED 7-0**
6. Read, correct, and/or modify and approve the October 2023 financial reports. **Motion to approve by Allen and seconded by Jean. MOTION CARRIED 7-0**
7. Read, correct, and/or modify and approve the minutes of the Board meeting of October 18th, 2023. **Motion to approve as amended by Jim and seconded by Heather. MOTION CARRIED 6-0 Allen abstained.**
8. Solicit agenda and workshop items for the next meeting from the public and Board.


NO ACTION

9. Adjourn. **Motion by Heather to adjourn. Meeting adjourned @ 6:31 pm.**

I, Lynette Kitchen, Operations Manager of the Water Oriented Recreation District of Comal County, do hereby certify that the above MEETING MINUTES of the Comal County Water Oriented Recreation District is a true and correct account of the proceedings of said meeting.

Dated this 16 day of November 2023

Attested:


Lynette Kitchen, Operations Manager, W.O.R.D.