

**MEETING MINUTES  
COMAL COUNTY WATER ORIENTED RECREATION DISTRICT**

A regular meeting of the **COMAL COUNTY WATER ORIENTED RECREATION DISTRICT** was held on the 18<sup>th</sup> Day of October 2023, at **5:30 PM** at **14041 FM 306**, Canyon Lake, Texas. In attendance were Board Members Lynn Linday, Jean Robinson, Don King, Theresa Akard, Jim Green, and Heather Harrison. Allen Bartram was not in attendance.

**5:30 PM CALL TO ORDER**

Invocation and Pledge of Allegiance. **Led by Lynn.**

**WORKSHOP AGENDA:**

1. Receive reports from staff on the following subjects:
  - River & Lake Conditions
  - Parks report
  - Operations report
  - Manager's report

**ACTION AGENDA:**

The following subjects will be discussed, considered, passed or adopted, to wit:

2. Public Comments.
3. Receive grant request for fiscal year 2024 from Bulverde Spring Branch Emergency Services in the amount of \$16,907.12. **Motion to approve grant request in the amount of \$16,907.12 by Don and seconded by Jim. MOTION CARRIED 6-0**
4. Read, correct, and/or modify and approve the September 2023 financial reports. **Motion to approve by Jim and seconded by Heather. MOTION CARRIED 6-0**
5. Read, correct, and/or modify and approve the minutes of the Board meeting of September 20<sup>th</sup>, 2023. **Motion to approve by Heather and seconded by Jean. MOTION CARRIED 5-0 Don abstained.**
6. Solicit agenda and workshop items for the next meeting from the public and Board.  
**NO ACTION**

**EXECUTIVE SESSION**, as authorized by Texas Local Government Code, Section 551.072, for deliberation to discuss real property, and Section 551.074 to discuss personnel matters.

Board entered Executive Session at 6:12 pm.

Back into Regular Session at 7:08 pm.

7. Take action on items discussed in Executive Session. **Motion by Jean and seconded by Heather to increase all full-time staff salaries, to align with Comal County, by 4% COLA and \$5,000 for all staff who have been in their current position for more than six months; part-time employees and full-time employees with less than six months on the job to receive adjustments as discussed in Executive Session. Increases to be effective November 1, 2023.**  
**MOTION CARRIED 6-0.**
  
8. Adjourn. **Motion by Heather to adjourn. Meeting adjourned at 7:10.**

I, Lynette Kitchen, Operations Manager of the Water Oriented Recreation District of Comal County, do hereby certify that the above MEETING MINUTES of the Comal County Water Oriented Recreation District is a true and correct account of the proceedings of said meeting.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2023

Attested: \_\_\_\_\_  
Lynette Kitchen, Operations Manager, W.O.R.D.