

MEETING MINUTES
COMAL COUNTY WATER ORIENTED RECREATION DISTRICT

A regular meeting of the **COMAL COUNTY WATER ORIENTED RECREATION DISTRICT** was held on the 21st Day of February 2024, at **5:30 PM** at 14041 FM 306, Comal County, Texas. In attendance were Board Members Jean Robinson, Theresa Akard, Stacy Thigpen, Allen Bartram, Tim Fredrickson and Heather Harrison. Don King was not in attendance.

5:30 PM CALL TO ORDER

Invocation and Pledge of Allegiance. **Led by Jean Robinson.**

WORKSHOP AGENDA:

1. Receive reports from staff on the following subjects:
 - Staff updates
 - River & Lake Conditions
 - Parks report
 - Operations report
 - Manager's report

ACTION AGENDA:

The following subjects will be discussed, considered, passed or adopted, to wit:

2. Public Comments.
3. Consider acceptance of donation of AEDs from Canyon Lake Fire/EMS, ESD # 2. **Motion by Heather, second by Theresa to accept donations of AEDs from Canyon Lake Fire/EMS, ESD#2. MOTION CARRIED 6-0**
4. Consider approval of interlocal agreement with Comal County for Constable Law Enforcement services for 2024. **Motion by Allen, second by Stacy to approve. MOTION CARRIED 6-0**
5. Consider approval of interlocal agreement with Comal County for Sheriff's Office Law Enforcement services for 2024. **Motion by Theresa, second by Allen to approve. MOTION CARRIED 6-0**
6. Consider approval of interlocal participation agreement with Buyboard Purchasing Cooperative. **Motion by Heather, second by Stacy to approve. MOTION CARRIED 6-0**
7. Consider request for waiver of late fees for 4th quarter taxes from the following permit holders:
 - a. Bob Kane in the amount of \$25
 - b. Brent Jordan in the amount of \$25
 - c. Irene Lipsett-Jenkins in the amount of \$25


Motion by Stacy to table, second by Heather. ITEM TABLED

8. Receive report from Parks committee and consider action related to 2024 Park operations.
NO ACTION
9. Consider release of Parks reserve funding in an amount up to \$200,000 for amenity improvements.
Motion by Heather to release reserve funding in an amount up to \$300,000.00, second by Allen. MOTION CARRIED 6-0
10. Consider ratification of Manager's approval of construction contract with Northstar Construction. **Motion by Stacy, second by Heather to approve. MOTION CARRIED 6-0**
11. Take action on liquidation of CDs at Prosperity Bank if needed. **NO ACTION**
12. Read, correct, and/or modify and approve the January 2024 financial reports. **Motion by Allen, second by Stacy to approve. MOTION CARRIED 6-0**
13. Read, correct, and/or modify and approve the minutes of the Board meeting of January 17th, 2024. **Motion by Heather to approve as corrected, second by Theresa. MOTION CARRIED 6-0**
14. Solicit agenda and workshop items for the next meeting from the public and Board.
15. Adjourn. **Motion by Stacy to adjourn. Meeting adjourned at 6:10 PM.**

I, Lynette Kitchen, Operations Manager of the Water Oriented Recreation District of Comal County, do hereby certify that the above MEETING MINUTES of the Comal County Water Oriented Recreation District is a true and correct account of the proceedings of said meeting.

Dated this 22nd day of February 2024

Attested:


Lynette Kitchen, Operations Manager