



Water Oriented Recreation District

Summer Intern

Job Overview: The **WORD Summer Intern** assists with outdoor recreation projects, marketing, and other activities and projects. Assist in river cleanup contract compliance checks and participate in our Anti-Litter Campaign that aims to reduce litter on local waterways through education outreach.

Reports To: The WORD Summer Intern will report to the WORD General Manager and Operations Manager.

Responsibilities and Duties:

- River/lake cleanup contract compliance
- Help with social media content
- Assist in anti-litter campaign on weekends
- Assist in data collection for invasive species by kayaking the river
- Assist in weekend activities such as data collection, educating visitors, and other duties that may arise
- Attend Board meetings
- Complete a summer project

Requirements:

- Must be able to stand for up to 6 hours outside during the summer
- Must be able to lift 50 lb.
- Must be able to lift and navigate a kayak/canoe
- Must have strong communication skills and be outgoing
- Must have proper phone etiquette
- Proficient in Microsoft Office and social media platforms
- Eager to learn and work on various outdoor and office projects

Qualifications:

- College-level student or recent graduate

Pay rate: \$15/hour

Employment duration: May - September

15-20 hours a week. Weekends and one weekday per week are mandatory. **Memorial Day, July 4th day, and Labor Day are mandatory.** The option to work more hours for WORD's Parks Department may be available.

Please submit your resume and cover letter to jobs@wordcc.com.